



**Request for Proposal
25-62**

for

Community Choice Electricity Aggregation

ADDENDUM No. 1

December 16, 2025

Any and all changes to the Request for Proposal are valid only if they are included by written addendum to all potential respondents, which will be emailed prior to the proposal due date. Each respondent must acknowledge receipt of any addenda by indicating in its proposal. Each respondent, by acknowledging receipt of addenda, is responsible for the contents of the addenda and any changes to the bid therein. Failure to acknowledge receipt of addenda may cause the submittal to be rejected. If any language or figures contained in this addendum are in conflict with the original document, this addendum shall prevail.

This addendum consists of the following:

1. Addendum No. 1 is attached and consists of a total of two (2) pages including this cover sheet.

Please contact me at 847-866-2935 or cstuart@cityofevanston.org with any further questions or comments.

Sincerely,

Cheryl Stuart
Purchasing Specialist

RFP No. 25-62

Community Choice Electricity Aggregation

Addendum No. 1

December 16, 2025

This addendum forms a part of the RFP Documents for Bid or RFP # 25-62 and modifies these documents. This addendum consists of the following:

- 1. On page 10 of the RFP, it references the Master Agreement in Exhibit F. Exhibit F, however, appears to be M/W/D/EBE Policy. Can you please provide the Master Agreement for retail electric supply for review and comments?**

We have provided our Standard Professional Services Agreement. If the responder would prefer a different Agreement, please suggest that in the response to the RFP.

- 2. Has the City completed the ComEd Data Authorization process?**

Yes, and the data should have been shared by ComEd for those who attended the pre-proposal conference.

- 3. Are the REC-only approaches mentioned in the RFP intended for only the procurement of RECs?**

Yes.

- 4. On which dates will indicative and actionable pricing be required?**

Indicative pricing should be submitted with the RFP response by December 23rd, 2025 and actionable pricing should be submitted on the day the contract award goes to City Council on January 12th, 2026.

Note: Acknowledgment of this Addendum is required in the Submittal.